

Diploma of Hospitality

SIT50307

Overview

Training for Work's Diploma of Hospitality is designed for students who work in the hospitality sector as a manager or who work in the hospitality sector in a functional role (e.g. front of house waiter or cook) that are seeking to develop management skills. The qualification provides training in establishing and maintaining quality control of food, managing quality customer service, organising in-house events or functions, managing finances within a budget and stock control.

The Diploma of Hospitality is delivered one-on-one over a period of 12 to 36 months with up to 31 x 1 to 1.5 hour training and assessment visits at the student's workplace by a qualified and experienced Industry Training Consultant.

Entry Criteria

To enrol in Training for Work's Diploma of Hospitality, students must be:

- an Australian citizen or permanent resident; and
- currently employed in the hospitality sector as a supervisor or manager.

People with disabilities are encouraged to enrol.

Programme Structure

Students are required to complete all units listed below.

BSBWOR501B

Manage personal work priorities and professional development

SIRXQUA001A

Develop innovative ideas at work

SIRXRSK001A

Minimise theft

SITHCCC003B

Receive and store kitchen supplies

SITHCCC016A

Develop cost-effective menus

SITHCCC025A

Monitor catering revenue and costs

SITHCCC026A

Establish and maintain quality control of food

SITHFAB011A

Develop and update food and beverage knowledge

SITHIND001B

Develop and update hospitality industry knowledge

Programme Structure continued over...



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...Programme Structure continued

SITHIND003A

Provide and coordinate hospitality service

SITXADM002A

Source and present information

SITXADM003A

Write business documents

SITXADM004A

Plan and manage meetings

SITXCCS002A

Provide quality customer service

SITXCCS003A

Manage quality customer service

SITXCOM001A

Work with colleagues and customers

SITXCOM002A

Work in a socially diverse environment

SITXCOM003A

Deal with conflict situations

SITXEVT005B

Organise in-house events or functions

SITXFIN001A

Process financial transactions

SITXFIN003A

Interpret financial information

SITXFIN004A

Manage finances within a budget

SITXFIN005A

Prepare and monitor budgets

SITXGLC001A

Develop and update legal knowledge required for business compliance

SITXHRM001A

Coach others in job skills

SITXHRM002A

Recruit, select and induct staff

SITXHRM003A

Roster staff

SITXHRM005A

Lead and manage people

SITXHRM006A

Monitor staff performance

SITXHRM007A

Manage workplace diversity

SITXINV001A

Receive and store stock

SITXINV002A

Control and order stock

SITXMGT001A

Monitor work operations

SITXMGT002A

Develop and implement operational plans

SITXMGT006A

Establish and conduct business relationships

SITXOHS001B

Follow health, safety and security procedures

SITXOHS002A

Follow workplace hygiene procedures

SITXOHS004B

Implement and monitor workplace health, safety and security practices

SITXOHS005A

Establish and maintain an OHS system

Please note: The units of competency listed i are in alphabetical/numerical order based on code.

A summary of the employability skills students will develop through this qualification can be downloaded from <http://employabilityskills.training.com.au/>

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Recognition of Prior Learning (RPL)

Training for Work will offer all students RPL. Students may be eligible to receive recognition of prior learning for units based on their work experience and training they have previously undertaken.

Credit Transfer

Training For Work will offer all students Credit Transfer. Students may be eligible for credit transfer when they have previously completed the identical unit or a unit deemed equivalent by the training package author / developer.

Assessment

Students will be assessed in each unit using a combination of assessment tasks. The combination of assessment tasks will include:

- written assessment activities;
- written or oral questions;
- a final assessment/project; and
- a manager/peer review.

For some units, students may also be required to complete a log book which documents work experience in addition to the above combination.

Students are required to satisfactorily complete all assessment tasks for each unit.

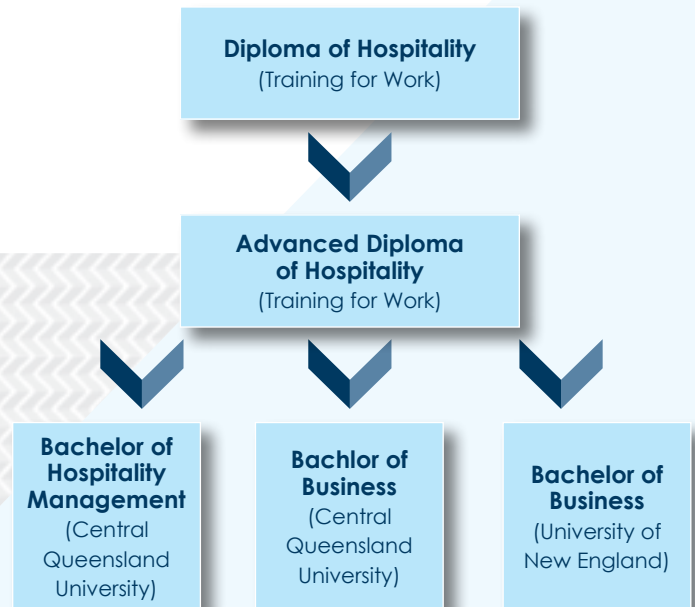
For each unit students will receive an outcome of satisfactory (i.e. competent) or unsatisfactory (i.e. not yet competent). Students who do not satisfactorily complete a unit will be provided feedback and the opportunity to review and resubmit assessment tasks. No additional fees are charged for students who resubmit assessment tasks.

Support Services

Students may contact their allocated Industry Training Consultant at any time via telephone or email to request support. Support may include, but is not limited to, assistance with assessment tasks and language, literacy and numeracy.

Pathways

Students who successfully complete Training for Work's Diploma of Hospitality have the opportunity to further their studies and undertake a Bachelor degree by distance education/online learning with three leading Australian Universities.



Fee Agreement

For students located in New South Wales

This training is funded by the NSW Government in partnership with the Commonwealth Government.

For students located in all other Australian States / Territories

Dependent on individual student circumstances, Training for Work in conjunction with the relevant State / Territory and the Commonwealth Government may be able to access a subsidy or incentive to cover the cost of training.

**Government funded
places available**

Call 1300 885 720
for further information

