

# Advanced Diploma of Management

BSB60407

## Overview

Training for Work's Advanced Diploma of Management is designed for students who work in senior management roles. The qualification provides training in the development of strategic, business and marketing plans, continuous improvement, managing organisational change and organisational leadership.

The Advanced Diploma of Management is delivered one-on-one over a period of 12 to 24 months with up to 9 x 1 to 1.5 hour training and assessment visits at the student's workplace by a qualified and experienced Industry Training Consultant.

## Entry Criteria

To enrol in Training for Work's Advanced Diploma of Management, students must be:

- an Australian citizen or permanent resident; and
- currently employed as a manager, team leader, supervisor or equivalent.

People with disabilities are encouraged to enrol.

## Programme Structure

Students are required to complete all units listed below.

BSBHRM506A

Manage recruitment, selection and induction processes

BSBINM601A

Manage knowledge and information

BSBINN601B

Manage organisational change

BSBMGT605B

Provide leadership across the organisation

BSBMGT608C

Manage innovation and continuous improvement

BSBMGT616A

Develop and implement strategic plans

BSBMGT617A

Develop and implement a business plan

BSBMKG609A

Develop a marketing plan



*Please note: The units of competency listed in this table are in alphabetical/numerical order based on code.*

*A summary of the employability skills students will develop through this qualification can be downloaded from <http://employabilityskills.training.com.au/>*

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**Recognition of Prior Learning (RPL)** Training for Work will offer all students RPL. Students may be eligible to receive recognition of prior learning for units based on their work experience and training they have previously undertaken.

## Credit Transfer

Training For Work will offer all students Credit Transfer. Students may be eligible for credit transfer when they have previously completed the identical unit or a unit deemed equivalent by the training package author / developer.

## Assessment

Students will be assessed in each unit using a combination of assessment tasks. The combination of assessment tasks will include:

- written assessment activities;
- a final assessment/project; and
- a manager/peer review.

Students are required to satisfactorily complete all assessment tasks for each unit.

For each unit students will receive an outcome of satisfactory (i.e. competent) or unsatisfactory (i.e. not yet competent). Students who do not satisfactorily complete a unit will be provided feedback and the opportunity to review and resubmit assessment tasks. No additional fees are charged for students who resubmit assessment tasks.

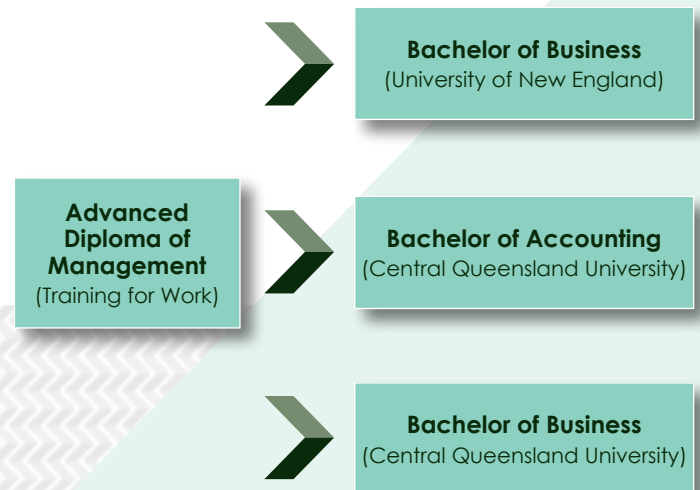
## Support Services

Students may contact their allocated Industry Training Consultant at any time via telephone or email to request support. Support may include, but is not limited to, assistance with assessment tasks and language, literacy and numeracy.

## Pathways

Students who successfully complete Training for Work's Advanced Diploma of Management have the

opportunity to further their studies and undertake a Bachelor degree by distance education/online learning with three leading Australian Universities.



## Fees and Charges

### For students located in New South Wales

This training is funded by the NSW Government in partnership with the Commonwealth Government.

### For students located in all other Australian States / Territories

Dependent on individual student circumstances, Training for Work in conjunction with the relevant State / Territory and the Commonwealth Government may be able to access a subsidy or incentive to cover the cost of training.



**Government funded  
places available**

Call 1300 885 720  
for further information